



PHILIPPINES AUSTRALIA MULTICULTURAL ASSOCIATION INC

ABN 73 410 462 026

Email: pama.org.au@gmail.com

14 April 2024

Expressions of Interest (EOI) Food and Drinks Stalls (SpringFest2024)

Dear Friends and Community Residents,

The Philippines-Australia Multicultural Association Inc. (PAMA Inc.) is a newly established, not-for-profit organisation incorporated last 23 June 2021 with License number (IA 4493382). The organisation which is Ipswich Queensland based and Filipino-led welcomes members from multicultural backgrounds especially from small migrant communities.

To celebrate and promote cross cultural understanding and cooperation, PAMA Inc. will have its PAMA SpringFest 2024 with food, culture, music, songs, the arts and dances. There will be food and information stalls, performances in songs, music and dancing. PAMA had its inaugural SpringFest in 2022. Last year's PAMA SpringFest2023 attracted 2500-5000 visitors all throughout the day. This year's Festival will be held on **Saturday, 07 September from 10 am – 8 pm**. PAMA SpringFest 2024 is a FREE ENTRY community event.

This year, PAMA Inc Spring Fest 2024 will showcase the American culture as a key theme of the festival and these will be through music, songs, and dances such as Rock n Roll, Cabaret performances, song hits by iconic artists and more. The Philippines has a rich cultural heritage, one of which the influence of the American culture introduced during the American colonization of the Philippines for 48 years where English was introduced as the official language. The American central theme from the performances to the stalls will be the interspersed with multicultural participation from other performers as well as food and non-food stallholders for a truly awesome family experience.

We are seeking Expressions of Interest for performers, food and information stall holders to join PAMA in delivering an event that will expectedly live up to its track record of delivering highly organised, well attended and fun filled events that will be awesome and memorable to everybody.

We are confident that SpringFest 2024 will attract a large crowd from all over Ipswich, Brisbane and surrounding regions. We estimate the number of visitors to the event will be 2500 to 5000 all throughout the day.

Many thanks in anticipation of your participation. Pls contact myself (and Araceli Reyes Food Stall Committee Mobile # 0414803639) should you have any questions or want to know more about this upcoming community event.

Kind regards,

Jomar Nieva (President, PAMA Inc.) Mobile # 0426 904 519



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PAMA SpringFest 2024

07 September 2024 (Saturday) 10:00am - 8:00pm

Robelle Domain Parklands "the Circle", Springfield Central 4300

Please scan this Expression of Interest form and email to the following:
pama.org.au@gmail.com

Name of Group / Organisation:	
Contact Person:	
Postal Address:	
Telephone:	
Mobile:	
Email:	

I / my group / organisation is interested in participating in the following areas of PAMA SpringFest 2024 (please tick only the areas you are interested in)

1. FOOD STALL (3m x 3m)

Filipino (Hot/full meal)

Filipino Delicacies

Non-Filipino Food (Hot/full meal)

Non-Filipino Delicacies

Drinks Only

Other's (Please Specify)



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In your submission, please indicate the dishes to be sold during the event (**at most 7 varieties**) and photographs that can be used for promoting your stall in social media prior to the Event. We will not entertain applications without the accompanying photos of your stall and your suggested food dishes.

PRICING (please tick preferred option and any additional item)

___ **Option 1** - \$450 (3m x 3m lot allotment with a 3m frontage)

___ **Option 2** - \$520 (6m x 3m lot allotment) with a 6m frontage or Food Van with 8m x 3m lot allotment.

___ **Option 3** - \$500 (3m x 6m lot allotment) with a 3m frontage

___ **Option 4** - \$350 (3m x 3m lot allotment) for Drinks Stall only including Coffee Vans

- **In all options, no tent/marquee will be provided.** Stallholders should provide own tent/marquee and extension cords. Food stalls will need to supply their own approved extension leads to be used to connect to the electricity distribution boards. (15A, at least 10 to 20mtrs heavy duty safe extension leads), number depends on how many power points do they need.

Additional Items :

Connection to Electricity Generator @ **\$70** Please tick ___ Yes / ___ No

Qty _____ 3m x 3m tent/marquee(s) @ **\$120** each including weights and sides

Qty _____ Table(s) @ **\$11** each

Qty _____ Monoblock Chair(s) @ **\$3**

- All tents, marquees and rides must be stabilised with weights or sandbags. The use of pegs or stakes is not permitted at any time.
- Food/Drinks Stallholders will be required to have the necessary business insurance, public liability insurance, licenses, permits and/or food handling certificate and need to comply with Safety requirements and Ipswich City Council regulations. Pls provide copies of licenses, permits and/or food handling certificate upon submission of the EOI. PAMA Inc reserves the right not to entertain Food Stall Applications without the attached insurance Certificate of Currency, permits and licenses (valid on SpringFest 2024 date).



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- Banned single-use plastic items is a single-use plastic item that is a plate, bowl, item of cutlery, straw, stirrer, and any takeaway food container or cup made, in whole or part, of expanded polystyrene.
- Only packaged drinks (i.e. canned softdrinks, bottled water and juice poppers) can be sold by the Food Stall. Single use plastic straws are not allowed.
- Only Drinks Stall (including coffee trucks/vans) present in the Festival are not allowed to sell packaged drinks except for drinks that are dispensed in plastic/paper cups. Example would be iced tea, native fruit juices/ drinks, or coffee served in plastic cups. Single use plastic straws are not allowed.

LIST OF ELECTRICAL EQUIPMENT and WATTAGE (Please list them here)

- Please list ALL electrical equipment to be used (details, qty and wattage per equipment) and power surge protective devices. Use extra paper if you need more space to list all your equipment. **PAMA reserves the right not to entertain applications that don't provide the list of electrical equipment to be used and wattage.**

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IMPORTANT (PLEASE READ): Stall owner should have in place electrical surge protective equipment in your stall. PAMA takes no responsibility for any damage and losses caused by any power trips or power surge that may happen during the Festival.

"ALL" ELECTRICAL APPLIANCES THAT YOU WILL USE DURING THE SPRINGFEST ARE SUBJECT TO TEST AND TAG BY A LICENSED ELECTRICIAN. Stall on-spot Testing and Tagging might be applied to the electrical appliances and leads which are found untagged and unsafe. Onsite test and tag will be = \$8.00 (estimated) per test and tag in cash. *Charges to be paid by the food stall holder (not by the Organising Committee) to the electrician at the venue.*

Note:

- **BUMP IN/BUMP OFF TIMES: Set up times are strictly as follows:**
 - The Organising Committee will inform your stall allocation space prior to the Event.
 - 06 September 2024 Friday at Robelle Domain The Circle from 2pm. Security will be provided the night before the event.
 - 07 September 2024 Saturday (Event Day) from 5 am until 9 am (4 hours). Ensure your stalls are ready to serve the Festival goers by 10 am of Festival Day (07 September 2024).
 - No vehicular traffic will be allowed in / out of the Circle venue by 9 am. Stallholders vehicles parked within The Circle venue are only able to leave the venue after the event finishes in the evening.

Pls observe the Ipswich City Council permit conditions at all times when you are in the venue and setting up your stall. You will be informed of these conditions by the Organising Committee prior to the Event.

- **LOT ALLOCATIONS:** SpringFest committee has the FINAL say on stall lot allocations and location placement at the venue. This is to comply with Ipswich City Council permit regulations and crowd safety and optimal crowd movement at the Event.
- **RUBBISH REMOVAL:** Wheelie bins in place by the Organising Committee are only for lightweight rubbish from visitors and not meant for rubbish brought in by the



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- stallholder like stallholder produce, boxes and cooking/kitchen rubbish. Stallholders are responsible for removal of all unsold drinks, rubbish and must leave their site clean and clear of debris.
- **EARLY DEPARTURES:** in the best interest of the other stallholders and the Festival goers, early departures are not permitted prior to the close of the Festival and the marquee needs to remain standing. In the event that the SpringFest Organising Committee has approved the early departure, the marquee all equipment must be walked out.
- **VEHICLE SAFETY:** No vehicle movement is allowed in the Circle while the SpringFest 2024 is ongoing.

CONTACT DETAILS (FOOD/ INFO-STALLS)

- Araceli Reyes (Food Stall Committee Lead) Mobile Number: 0414803639

4. AGREEMENT and CONFIRMATION

I have read and agree to the Terms and Condition of this Expression of Interest (EOI).

I hereby confirm my intention to participate in the PAMA SpringFest 2024 to be held at the Robelle Domain Parklands ("the Circle") on 07 September 2024.

Signature:

Name: Date:

PAYMENT TERMS

- Non-refundable 50% deposit only after written confirmation and acceptance by the SpringFest 2024 Committee.
- If 50% deposit is not received within one (1) week of acceptance by the PAMA SpringFest Organising Committee, the SpringFest Committee reserves the right to award the space to another stallholder. The SpringFest Organising Committee will inform successful applicants in writing.



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- **Full Payment – 16 August 2024. Early confirmations (100% fully paid before the deadline) will be provided with preferred lot allocations that have direct line of sight of the entertainment stage.**
- Limited slots available! First come, First served. We will close all applications once all the available slots are confirmed and fully paid for.

Refund Policy: If SPRING FESTIVAL is cancelled or re-scheduled, the stallholder can seek a refund from the PAMA Organising Committee. The Organising Committee is free to re-allocate previously allocated lot to other stall applicants.

Bank Details:

- **Account Name: Philippines-Australia Multicultural Association Inc.**
- **BSB No.: 064-242**
- **Account No.: 1013 8146 (Commonwealth Bank of Australia)**

Limited slots available! First come, First served.